

Deutsche Schule Melbourne

OSHC Coordinator (full-time)



Position

- OSHC Coordinator (full-time)
- Start Date: Term 3, 2018
- Inspiring challenge at independent bilingual primary school in Fitzroy North
- Service ideally to be held by a native German speaker (English speaking applicants will be considered)
- Motivated and supportive teacher team
- Valid qualification and work permit for Australia is required to apply for this position
- More about the school: <http://www.dsm.org.au>

About the school

The Deutsche Schule Melbourne (DSM) is an independent German English bilingual school in Melbourne, located centrally in North Fitzroy. The school caters for families of German and/or English language backgrounds in the greater Melbourne area. The vision for children at DSM is to grow up learning two languages, preparing them to become involved citizens of an increasingly global world. We offer children the opportunity to learn a second language as a „mother tongue“. Currently DSM offers bilingual primary school education with classes taught both in English and German.

Your profile

You are a result oriented individual looking for a new challenge and keen to be make your mark in a growing bilingual school. You have completed ***at least four years of education with focus on children's services (OSHC) or hold a current teaching registration in Victoria*** and gained several years of experience in leading an OSHC service. Ideally, you are ideally a German native speaker and familiar with the challenges of multilingual education in an international school environment. Preferably you have prior experience in opening a new service and have a demonstrated ability to develop and implement fun and engaging programs and activities. You manage the day to day operation and administration of the service. You bring strong leadership skills to this position and are able to develop a competent team of staff for the service. You strive to provide a high quality service, are up to date with regulations and compliance and will prepare the quality improvement plan for assessment and rating of the service as well as regular reviews. Your excellent communications allow you to establish trusted relationships with students, parents and staff and engage students in the service.

The following requirements must be met

Diploma in Children's Services (OSHC) / Bachelor of Education (current VIT registration)

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- Work permit for Australia
- Current First Aid, CPR, Asthma and Anaphylaxis management certificates
- Up to date computer skills including Child Care Subsidy program, Compass and Microsoft Office
- Candidate is ideally a German native speaker (but English speakers will be considered)

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DSM as an employer

Working at DSM means working at a bilingual school with an international atmosphere, a recognised school concept and a committed school community. The Deutsche Schule Melbourne is easily accessible by public transport and provides parking facilities for staff members.

Your application

Please send your complete application documents until 20 July 2018 to monika.cruz@dsm.org.au

Posted, 6 July 2018